

Auckland Council Producer Statement Policy

Council have recently updated the [Producer Statement Policy](#); all design professionals should familiarise themselves with the content of this policy.

Producer statements are a useful mechanism for reducing costs and streamlining processes; they allow Council to recognise and utilise a professional's skill and expertise. The producer statement author must be reputable and possess the necessary skill and expertise in the field for which they are professing competence in.

Council will only accept producer statements from persons who have met specific criteria and have been entered onto the [Auckland Council Producer Statement register](#).

The decision whether to accept any producer statement is at the **sole discretion** of Council.

An author of a producer statement is responsible and accountable for its content. Authors accept that Council places reliance on their statement. For the avoidance of doubt this includes where an author signs a producer statement covering another person's design or observation of construction. It is an author's responsibility to ensure they are satisfied that the work is compliant.

If an author wishes to withdraw their services or they no longer have any involvement in a project (owner has opted to use someone else), the author is responsible for notifying Council that they have withdrawn their involvement, within 10 working days to the Inspections Booking Team at Bdlqinspc@aucklandcouncil.govt.nz so that records may be updated.

Site observations

If observing construction, the author must leave a site inspection record or report on site. The record must accurately report the nature and detail of the inspection including any instructions given to the contractor on site.

Design changes must be documented¹ and supported by either a formal amendment or a minor variation. Under no circumstances can work proceed if a formal amendment has not been applied for and approved by Council, unless an agreement has been reached with Council.

Under no circumstances is the author entitled to authorise construction to proceed; all work is subject to Council inspection unless otherwise agreed.

For further information please refer to our policy

¹ All work performed must be in accordance with the building consent; design changes must be documented on Council records in order for a CCC to be issued.